**The Osteopathic Foundation**

**Expression of Interest Form**

|  |  |
| --- | --- |
| Applicant name: |  |
| Applicant Organisation: |  |
| Project Title: |  |
| Date: |  |
| Contact number: |  |
| Contact email address: |  |

# PART A

# Introduction

## Identification of need

*[Briefly outline the research question or general need you intend to address, its background and context, and what your project will contribute. Include any research, evidence collection or consultation that has already been carried out to support these (max 150 words)]*

## Objectives

*[In practical terms, how will your project address the above-mentioned needs? What are its objectives (you will need to outline how the success of these objectives will be measured in section 3.1)? How will the project advance osteopathic practice? You might also wish to consider here how the project will be of benefit to the public, the profession, the oF etc. (max 150 words)]*

## Out of Scope

*[Identify what would clearly not be within the scope of the project, particularly if there is significant opportunity for ‘scope creep’ – unplanned extension of the project’s coverage (max 100 words)]*

# Project Details

## Project methodology

*[Briefly outline the projects key phases here. Detail what activities will be needed in each phase, including the metrics of how progress will be measured. These ‘deliverables’ may be tangible (‘hard’ outcomes that may easily be quantified, e.g. ‘300 patients responded to our survey’ or ‘soft’ ones that require more qualitative reporting e.g. ‘we sent out the survey, but are still awaiting result’ (max 300 words)).*

# Business case

The oF’s mission statement underpins all of the projects we fund “***to advance osteopathic practice by funding education, research and by promoting productive relationships both within and outside of the profession, for the benefit of the public***”.

## Funding criteria and strategic fit

*[How does this project fulfil the oF funding criteria and charitable objectives? (max 50 words for each criteria)]*

|  |  |
| --- | --- |
| Funding Criteria | How does this project address the criteria? |
| Innovation | *The proposed activity should demonstrate appropriate innovation and should not reinvent the wheel.* |
| Applicability | *It must be possible to apply the benefits of the project as widely as possible across the osteopathic profession; projects that only benefit small sub-sections of the profession will not generally be considered.* |
| Support | *Appropriate support for the project should be demonstrated from relevant individuals, organisations or groups within and/or outside of the profession.* |
| Project Team contribution in kind | *What will the immediate members of the Project Team contribute to the project, including details of cash and other non-financial contributions?* |
| Collaboration | *Identify any co-funding or contribution in-kind from others outside of the immediate Project Team.* |
| Measurability | *The outcomes of the project should be measurable so that overall benefit may be demonstrated.* |
| Value for money | *The anticipated return on the oF’s investment in terms of both the professional and public benefit.* |
| Dissemination | *How will the learning from this study be disseminated? The oF will look beyond journal publication and expect, where appropriate, to see plans for presentations etc. Communication of project funding and progress to the wider community, with recognition of oF funding, should be included here.*  |

## Costs

*[Please detail the total cost for delivering this project, including details of funding from other sources. The cost of the project, which might include time expenditure by project members, travel, training software and equipment etc.]*

|  |  |  |
| --- | --- | --- |
| Item | Requested from oF | Funded by other sources |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
| Total project costs |  |  |

*[If funding will be provided from other sources please confirm at what stage you are at having this in place (max 100 words)]*

# PART B – to be completed if your project has a research element

*[If you are unsure as to whether this section applies to you and your project, please contact Manjeet Kaur at manjeet@iosteopathy.org]*

# Research governance

## Sponsor (institution where the research will be conducted)

*[Primary research will require a research sponsor in accordance with the* [*UK Policy Framework for Health and Social Care Research*](https://www.hra.nhs.uk/planning-and-improving-research/policies-standards-legislation/uk-policy-framework-health-social-care-research/uk-policy-framework-health-and-social-care-research/)*. The Sponsor is responsible for ensuring that arrangements are in place for the research team to access resources and support to deliver the research as proposed and that agreements are in place which specify responsibilities for the management and monitoring of research. You may add here a sentence along the lines of “The Sponsor is the Project’s Senior Responsible Officer’s academic institution (e.g. XXX Osteopathic Educational Institution)”.*

*If invited to submit a full application an 'Intention to Sponsor' letter from your sponsor institution will be required*

*Please detail here who will be your project sponsor.]*

## Scientific and Ethical Conduct

*[Research projects need to be scientifically sound and guided by ethical principles in all their aspects. Provide details where ethical approval will be granted from and briefly summarise the key ethical considerations for this project (e.g. respect, autonomy, beneficence, justice, confidentiality, non-maleficence, integrity) (max 300 words).*

*Please note that if your project is awarded funds, funding will only be available after ethical approval is granted and confirmation sent to the oF.]*

## Patient, Service User and Public Involvement

*[Research projects are expected to involve patients, service users and the public in the design, management, conduct and dissemination of research, unless otherwise justified. Please detail how you will recruit patient, service user and public, or justify why this is not applicable to your project (max 100 words)]*

## Protocol registration

*[Protocols for systematic reviews (e.g. on* [*PROSPERO*](https://www.crd.york.ac.uk/PROSPERO/) *or* [*Open Science Framework*](https://help.osf.io/hc/en-us/categories/360001550953-Registrations)*) or clinical studies (e.g. on* [*ClinicalTrials.gov*](https://clinicaltrials.gov/ct2/home)*) need to be registered before conducting the work). Please provide details where you will register your work, if applicable]*